

## Assistant Accountant

We are seeking applications for a full-time Assistant Accountant with an accounting/business degree to join the Finance & Administration Team at Mueller College and its associated ministries in child care, aged care and retirement living. This position reports directly to the Chief Financial Officer.

Mueller College is an independent Christian school which started in 1990 and we have approximately 165 employees and 1,300 students from Prep to Year 12. Child care, aged care and retirement living facilities are located adjacent to the school property.

The successful applicant will be a good communicator, self motivated, technically and commercially skilled in all areas of general accounting. Responsible for specific aspects of financial accounting, reporting and payroll functions, this is a challenging and rewarding position. Experience within the education, child care and aged care/retirement industry would be considered an advantage.

Applicants are expected to actively support the Christian ethos of Mueller Community Church. A Suitability Clearance under The Commission for Children and Young People Act 2000 is required for this position.

Further details of the College are available on our website at [www.mueller.qld.edu.au](http://www.mueller.qld.edu.au).

Applications, including curriculum vitae and the names of two (2) referees should be received no later than close of business on **Monday 16 August 2010** and addressed to:

Mr R Heazlewood  
Executive Director  
Mueller College  
PO Box 487  
Redcliffe Qld 4020  
Or by email: [rl.heazlewood@mueller.qld.edu.au](mailto:rl.heazlewood@mueller.qld.edu.au)