



Position Description Primary Well-being Coordinator

Position	Primary Well-being Coordinator
Position Reports to	Head of Primary

General Description of the Position	The Primary Well-being Co-ordinator will assist the Head of Primary in leading teachers in the maintenance and strengthening of a safe and thriving student culture in the Mueller College Primary School.
Specific Duties and Responsibilities	<ul style="list-style-type: none"> • Assist in the professional learning of staff in classroom management strategies and strengthening the student culture • Release of teachers/Year Level Co-ordinators to attend to minor classroom/playground student issues • Assist the Head of Primary in investigating moderate to high level student issues • Communicate and document outcomes and consequences to teachers, parents and the Head of Primary • Develop pedagogical skills of teachers to promote a positive school culture • Providing feedback and strategies to teachers • Assist with Student Leadership Program • Facilitate the restoration of relationships between students • Work closely with Chaplains and Pastoral Care Team • Make recommendations to the Head of Primary for serious consequences such as suspensions or exclusions • Assist in the development of Student Relational Development Curriculum utilising Christian Studies and Health subjects. • Source high quality teaching resources to complement Pastoral Care and Well-being lessons • Other duties as directed by the Head of Primary
Essential Qualifications, Skills and/or experience	<ul style="list-style-type: none"> • Strong Christian faith • Ability to work as part of a pastoral team • Comprehensive understanding of Child Protection issues • High level communication • Registered Teacher • Comprehensive knowledge of Behaviour Management Strategies and Restorative Practice • Ability to work within the Mueller College Coaching Framework